

E N G R O S S E D

COMMITTEE SUBSTITUTE

FOR

Senate Bill No. 347

(By Senators Snyder, Miller, Green, Sypolt, Unger and
Fitzsimmons)

[Originating in the Committee on the Judiciary;
reported April 1, 2013.]

A BILL to amend the Code of West Virginia, 1931, as amended, by adding thereto a new section, designated §6C-3-2a, relating to requiring the Public Employees Grievance Board in conjunction with the Division of Personnel to provide training seminars for chief administrators and persons who conduct level one hearings and conferences under the public employees' grievance process; stating certain training requirements; requiring chief administrators and persons who conduct level one hearings and conferences to obtain certain training; and permitting a registration fee for the training.

Be it enacted by the Legislature of West Virginia:

That the Code of West Virginia, 1931, as amended, be amended by adding thereto a new section, designated §6C-3-2a, to read as follows:

**ARTICLE 3. WEST VIRGINIA PUBLIC EMPLOYEES
GRIEVANCE BOARD.**

§6C-3-2a. Level one hearing and conference training seminars.

(a) The Public Employees Grievance Board, in conjunction with the Division of Personnel, shall provide at least one training seminar each year for chief
1 administrators and persons who conduct level one hearings
2 and conferences, under the provisions of article two of this
3 chapter, to help ensure level one hearings and conferences
4 are being conducted in a uniform manner. The Public
5 Employees Grievance Board, in conjunction with the
6 Division of Personnel, shall also create a version of the
7 training appropriate for teaching over the Internet and place
8 the training on the Public Employees Grievance Board
9 website.

11 (b) Each training seminar shall include instruction on
12 the following:

13 (1) The time limits involved in a grievance;

14 (2) The process and procedure for each level of the
15 grievance procedure;

16 (3) The rights of participants in the grievance procedure;

17 (4) Writing the decision; and

18 (5) Any other topic the Public Employees Grievance
19 Board or the Division of Personnel determine necessary or
20 informative.

21 (c) On and after January 1, 2014, all chief administrators
22 and persons who conduct level one hearings and conferences,
23 under the provisions of article two of this chapter, shall have
24 attended a training seminar provided in accordance with this
25 section.

26 (d) A newly appointed chief administrator and a
27 newly appointed person who conducts level one hearings
28 and conferences, under the provisions of article two of this
29 chapter, shall attend the training seminar prior to conducting

30 level one hearings and conferences: *Provided*, That a newly
31 appointed chief administrator or a newly appointed person
32 who conducts level one hearings and conferences may
33 conduct a level one hearing or conference if, prior to the
34 level one hearing or conference, the person both completes
35 the online version of the training authorized by subsection
36 (a) of this section and agrees to complete the full training the
37 next time the full training is offered.

38 (e) The Public Employees Grievance Board and the
39 Division of Personnel may charge a registration fee for the
40 training seminar to cover the cost of providing the training
41 seminar.

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